

**22.0 Miscellaneous - ~~Dissemination of Confidential~~ **Material Information**.** Confidential written communications by Legal Counsel to the District concerning litigation in progress shall be transmitted to the General Manager, who shall disseminate such communications as the Executive Subcommittee shall direct. Any confidential material posted to the District's website for consideration at a Subcommittee or Board meeting can only be accessed by use of a password issued to Board members and designated staff.

Members of the Board, management and employees are expected to:

1. Use confidential information properly.
2. Recognize and avoid conflicts of interest.
3. Protect District property, including information, products, services, and assets.
4. Treat fairly and with respect all employees, the public and others with whom they have dealings.
5. Confidential information obtained in the course of business must not be used for personal gain or revealed to anyone outside of the District without the consent of the General Manager or the Board of Directors unless otherwise permitted by law.

[December 8, 1994; February 14, 2003; September 11, 2008]